



Ref: ISA/CIR/2025-2026/85

Date: 09/12/2025

Dear Parent(s)
Greetings!

1. You are cordially invited to attend the school's **48th Annual Sports Meet** which will be held on **Thursday, 11/12/2025** from 8.00 a.m to 5.00 p.m. Details of the Sports meet are given in the e-invite being sent to you through SMS.
2. All such students of the **Primary Section (KG1, KG2 & Grade 1)** who are selected for the finals of various events are required to report to their respective Class Teachers by 7.30 a.m.
 - The finalists using school transport will be picked up along with other students and brought to school by 7.30 a.m and dropped back after the morning session (after 12.00 noon).
 - **Students from KG1 to Grade I are not required to come to school for the afternoon session as their events will be over in the morning session on Thursday, 11/12/2025.**
3. Students from **Grade II to XII** who are selected as Finalists for the afternoon should stay back in school after the morning session if required.
 - However, all such students using school transport (from Grade II to Grade XII) who are not the finalists for the afternoon session, may go back home at 12.00 noon after the morning session.
 - Parents are requested to make arrangements for their lunch in case their wards are staying back in school for the afternoon session.
 - Parents whose wards are using private transport may kindly make their own arrangements accordingly.
4. Students are required to report to their teachers-in-charge on time for their events.
5. It is mandatory for **all students to come to school in P.T Uniform and wear their School ID Card** as well without which they will not be allowed to attend school.
6. They are **not permitted to bring their friends** from other schools for the event.
7. Students are not permitted to carry any expensive articles, Mobiles or Tablets to school during the Sports Day. If confiscated, will not be returned.
8. On **Friday, 12/12/2025, regular classes** will be conducted from 7.30 a.m to 11.30 a.m for all Grades.
9. The school will remain closed for **Winter break from 13th December 2025 to 4th January 2026**. The school will **re-open on 5th January, 2026 (Monday)** after the winter break and function as per the normal timings.
10. **Pre-Board Exams** will be conducted for the students of **Grade 9 to 12** as per the schedule given to them.
11. During the **winter break**, the school office will remain open on **all working days from 8.00 a.m to 1.00 p.m (Monday to Thursdays) and from 8 a.m to 11.30 a.m on Fridays**

Wishing one and all a “Merry Christmas and a Happy New Year”

Thanking you for your co-operation.

Yours faithfully

Mini Nair

Mrs. Mini Nair
Principal