Guidelines to apply Leave through School Online Campus Portal

URL : <u>www.indianschoolalain.com</u>

Go to login page



Login to Online Campus

User ID : PP(Parent Code) Example: PP1000

Password : a



In the leave request tab select your ward and add a new leave request

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• Fees	Student Leave Request		
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Timetable	+ Add New		
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Fill in the details of leave

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Leave Type

Medical	Sick Leave Certificate Required	
Short term Illness	Headache, Stomach pain, Cough, Cold etc	
Chronic Illness	Chronic Illness	
Medical Appointment	Clinic appointment	
Family Death	Death of a family member	
Family Emergency	Any emergency in the family, traveling outside UAE etc.	
	(approval based on ADEK Policy)	
Umrah and Hajj Leave	Umrah and Hajj Leave	

Download Mobile Application

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House Points

